

CALCOM VISION LIMITED

Familiarization Programme for Directors

1. Preamble

In view of the provisions of Schedule IV to the Companies Act, 2013 read with Regulation 25(7) & Regulation 46(2)(i) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the independent directors of the Company with the Company's business, their role, duties and responsibilities to discharge their fiduciary duties towards the company vis-à-vis to the shareholder and other stakeholders.

2. Initiatives for Induction on joining the Board of the Company

The New Director will be welcomed to the Board of the Company by sharing the following documents of the Company for his / her references:

- Company's Corporate Profile
- Formal letter of appointment as Director of the Company
- Memorandum of Association and Articles of Association of the Company
- Latest Annual Report
- Code of Conduct for Directors and Senior Managerial Personnel
- List of Contact details of the Directors, Senior Managerial Personnel
- Catalogue of the Company that explains the range of products, services and solutions offered by the Company to its clients
- Board evaluation process and procedures

When a new Independent Director comes on the Board of the Company, a meeting will be arranged with the Managing Director and/or Chief Financial Officer to discuss the functioning of the Board and the nature of the operation of the Company's business activities and the Company Secretary will be handing over the documents mentioned above.

3. Familiarization and Continuing Education Process

- The Company through its Managing Director / Key Managerial Personnel will conduct programmes / presentations periodically, at the time of Board meetings or otherwise, to familiarize the Directors with the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time.
- From time to time, visit of all the directors will be organized to the manufacturing unit of the Company to provide them with an opportunity of better understanding of manufacturing facilities, systems and processes.
